



Torrance County

BOARD OF COUNTY COMMISSIONERS (BCC)

Ryan Schwebach, Chair, District 2

Kevin McCall, Vice Chair, District 1

Linda Jaramillo, Member, District 3

J. Jordan Barela, County Manager

The meeting will be available via Zoom and the link may be found on the County's website

www.torrancecountynm.org/calendar.

Click on the event to access Zoom Meeting information.

ADMINISTRATIVE MEETING

AGENDA

WEDNESDAY, October 22, 2025, @ 9:00 AM

205 S. Ninth Street, Estancia, NM 87016

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE AND INVOCATION**
- 3. CHANGES TO THE AGENDA**
- 4. PROCLAMATIONS – *None***
- 5. AWARDS AND RECOGNITIONS - *None***
- 6. BOARD AND COMMITTEE APPOINTMENTS - *None***
- 7. PUBLIC COMMENT (Comment limited to TWO Minutes)**
- 8. DEPARTMENT/PROGRAM UPDATES AND COMMUNICATIONS - *None***

9. APPROVAL OF MINUTES

- a. **COMMISSION:** Request Approval of September 24, 2025, Regular Meeting Minutes of the Board of County Commissioners.
- b. **COMMISSION:** Request Approval of October 8, 2025, Regular Meeting Minutes of the Board of County Commissioners.

10. CONSENT AGENDA

- a. **FINANCE:** Request Approval of Payables with a date range of October 2, 2025, through October 15, 2025.

11. TORRANCE COUNTY BOARD OF FINANCE

- a. **TREASURER:** Treasurer's Board of Finance Report and Fiduciary Fund Update.
- b. **FINANCE:** Finance Department Board of Finance Report.

12. TORRANCE COUNTY FAIRGROUNDS PROJECT

- a. **MANAGER/STUDIOS SOUTHWEST:** Torrance County Fairgrounds Project Update.
- b. **MANAGER/STUDIOS SOUTHWEST:** Request Approval of a Proposal for Studios Southwest for Additional Services in the Amount of \$73,686.47 for the Addition of Restrooms and an Early Release Package for the Torrance County Fairgrounds Project.

13. ADOPTION OF ORDINANCE / AMENDEMENT TO COUNTY CODE – *None***14. ADOPTION OF RESOLUTION**

- a. **MANAGER:** Request Approval of Resolution No. 2025-____, A Resolution Supporting New Mexico Counties' Legislative Agenda for the 2026 Legislative Session.

15. APPROVALS/ACTION ITEM

- a. **DWI:** Request Approval of the DWI Council By-Laws.
- b. **DISPATCH:** Request Approval of an Unauthorized Purchase in the Amount of \$29.96 to Hart's Hardware for a Security Cage at the Torrance County Dispatch Center.
- c. **SHERIFF:** Request Approval of an Unauthorized Purchase to Albuquerque Ambulatory Eye Center in the Amount of \$3,081.00 for Inmate Medical Care.
- d. **MANAGER:** Request Approval of a Prior Year Invoice to New Mexico Local Government Law in the Amount of \$11,386.73 for Legal Services.
- e. **CLERK:** Request Approval of Maintenance and Support Agreement Between Torrance County and Terralogic for ScanPro.
- f. **MANAGER:** Request Approval of an Option and Lease Agreement Between Torrance County and The Tower's, LLC to Lease Parcel Number 1-005-052-250-000-000 for

the Erection of a Cellphone Tower and Delegation of Signature Authority to the County Manager to Execute the Lease Agreement.

- g. **EMERGENCY MANAGEMENT:** Request Approval to Utilize \$219,971.72 in Title III Funding to Purchase New Radios for First Responders (*Required 45-Day Public Comment Period Ended 10/14/2025*).
- h. **MANAGER:** Request Approval of an Inmate Confinement Agreement Between Torrance County and Core Civic, Inc. to House County Inmates.
- i. **MANAGER:** Discussion and Potential Approval to Allocate Financial Resources to Bohannon Huston for a Technical Memorandum for the Melody Ranch Water System.

16. DISCUSSION/PRESENTATION

- a. **ROADS:** Update on County Road Conditions and Road Maintenance Plan.
- b. **MANAGER:** Discussion on Torrance County's Legislative Priorities for the 2026 Legislative Session.
- c. **MANAGER:** Discussion on Leadership Training for Torrance County Management.
- d. **COMMISSION:** Discussion on Mutual Aid Agreements for Fire and EMS in the Southern Portion of Torrance County.
- e. **CLERK'S REPORT**
- f. **MANAGER'S REPORT**
- g. **COMMISSIONERS' REPORTS:**
 - 1) Commissioner McCall, District 1
 - 2) Commissioner Schwebach, District 2
 - 3) Commissioner Jaramillo, District 3

17. EXECUTIVE SESSION – *None*

18. Announcement of the next Board of County Commissioner's Meeting:

November 12, 2025

19. SIGNING OF OFFICIAL DOCUMENTS

20. ADJOURNMENT

*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter or any other form of auxiliary aid or service to attend or participate in the hearing(s) or meeting(s), please contact the Manager's Office at 505-544-4700 at least one week prior to the meeting or as soon as possible. Public documents, including agenda and minutes, can be provided in various accessible formats. Please contact the Manager's Office at the number listed above if a summary or other type of accessible format is needed.